

## COMPLETING THE OVERSEAS REMOVAL VALUATION FORM

Please complete the attached form to declare to White & Company the replacement value, in like condition, of your effects at destination. Your valuation will form the basis of White & Company accepting "Standard Liability" in accordance with Clauses 9 to 12 of Trading Conditions which are printed on the reverse of this form. If you do not provide a detailed valuation, our liability will be limited in accordance with clause 9.2.

Please note that we do not accept liability for loss of or damage to goods occurring in certain overseas countries, including Gambia, Iran, Iraq, Nigeria, Libya, Lebanon, Angola, Cambodia, Vietnam, N. Korea and Former USSR States. This list is not exhaustive and we will advise you if this exclusion applies.

### **COMPLETING THE VALUATION FORM**

1. Make sure that all items you require to be covered are listed on the valuation form. You will see that for certain items, mainly furniture, this form is divided on a room by room basis. This is to help you remember all the effects in your consignment but is intended as a guide only. Therefore, if for example you have more than one television they can all be included within the TV category under the Living Room section as long as you allow for the correct total number and value.

2. **Any effects you fail to list will not be covered.** If there is insufficient room on this form either provide a supplementary list or ask your Mover for a second proposal form. If you do complete more than one ensure that the first form is marked "1 of 2" and the second "2 of 2" or as appropriate. You will see that there are a number of blank spaces on the form to enable you to insert your own category descriptions under the relevant section.

3. Make sure you value your effects correctly. You should ascertain the **replacement cost at destination in like condition and age** as the cover is on an indemnity basis. Prices may vary considerably from the UK and we suggest you consult your Mover or the appropriate embassy for guide-lines. If the value you indicate is not sufficient any claim will be subject to "average". This means that if you declare an item for £100 and it is found to be worth £200 at your destination then only 50% of any claim you make for the item will be met.

4. Complete the form yourself. Do not depend upon any other party to list and value your effects adequately. In all cases check the form carefully before signing and dating it as it will form the basis of your liability cover.

### **EXCLUSIONS**

As suggested above, please ensure that you read the terms and conditions on the reverse of the Overseas Removal Valuation Form. We would particularly draw your attention to the clauses concerning owner packed effects, jewellery, money and documents.

### **STORAGE**

Storage incidental to transit is covered up to a maximum period of 60 days. However, if your effects are to be stored at a rental you should arrange for the cover to be extended. Additional charges will be payable.

### **WHAT TO DO NEXT**

Once you have completed the form detach the White and Yellow copies and return them to White & Company, retaining the blue copy for your records.

### **CLAIMS**

If you do need to make a claim, please notify your Mover in writing of any visible loss, damage or failure to produce any goods at the time of delivery, **please read clause 12 regarding time limit for claims.**